**Extract from REGULATIONS**

**on the procedure for conducting entrance examinations**

**using distance education technology**

**in 2020-2021 academic year**

4.10. The applicant registering for entrance examinations using distance education technology (hereinafter – “EEDT”), agrees to comply with the following rules:

• ensure that the hardware and software of the personal computer equipment (hereinafter referred to as “the computer”) are in accordance with the requirements defined in Appendix 3 (“Workplace requirements for taking entrance examinations using distance education technology at Ulyanovsk State University)”;

• using the software tools specified in Appendix 3 (“Workplace requirements for taking entrance examinations using distance education technology at Ulyanovsk State University)”, have a computer performance test no later than 24 hours before the start of the EEDT. If problems arise, contact the technical support service of the proctoring system and report any technical problems (phone 40-20-90 ext.5);

• begin the identification process no later than 10 minutes before the planned start of the EEDT;

• while using the proctoring system, do not transfer the personal account details in the proctoring system to third parties;

• stay within the webcam visibility zone while taking the EEDT;

• keep the microphone on during the EEDT;

• while taking the EEDT only use one means of image output (monitor, TV, projector), one keyboard, one manipulator (computer mouse, trackpoint, etc.);

• do not use the assistance of third parties during the EEDT;

• do not provide unauthorized access to the computer during the EEDT;

• while taking the EEDT, do not enter into conversations with third parties, do not use reference materials (books, cheat sheets, notes, etc.), as well as communication equipment and any equipment other than that directly used for testing;

• follow the proctor’s instructions during the EEDT;

• immediately inform the proctor of violations that occurred through no fault of the applicant during the EEDT;

• provide the necessary conditions for the operation of the proctoring system: sufficient level of illumination, low noise level, absence of interference with the transmission of video and audio signals, fulfillment of technical requirements for the applicant’s equipment, successful completion of the test to determine the technical feasibility of transmitting video and audio signals;

• ensure the availability of the ID document, citizenship document;

• comply with ethical standards of conduct when taking the EEDT.